

Best Practices for Writing a Successful Grant

<p>Understand the purpose of the grant and its requirements</p> <ul style="list-style-type: none"> • Does the grant assist you in meeting your district/school’s goals and objectives? • Do you have the district based resources to carryout the grant requirements? • Will you be able to meet the accountability and reporting requirements of the grant? 	
<p>Establish District/School Need</p> <ul style="list-style-type: none"> • What is the percentage of students on Free and Reduced Lunch? • What are the high stakes test results for your students by population? • What are your challenges across your district/school that may be addressed through this grant? 	
<p>Define your solution</p> <ul style="list-style-type: none"> • Did you establish your goals? • Did you define your activities? • Did you define how you will assess your program against the defined grant opportunity? 	
<p>Be Clear and Concise</p> <ul style="list-style-type: none"> • Did you utilize charts and tables to represent data? • Did you answer each question in the proposal using precise and succinct language?? • Did you check for spelling and grammatical errors? 	
<p>Evaluate Your Response Prior to Submission</p> <ul style="list-style-type: none"> • Does your response answer each of the following questions? <ol style="list-style-type: none"> 1. Who are you? 2. How do you qualify? 3. What problem will you address and how? 4. Who will benefit and how? 5. What specific objectives will you accomplish and how? 6. How will you measure your results? 7. How does your funding request comply with grant’s purpose, goals and objectives? 	

